

**Minutes of the Meeting of the Burton-by-Lincoln Parish Council**  
**Held at the Burton Estate Club on Tuesday 07 July 2009**

**Present:** Steve Chadderton, Fred Myers, Eric Bell, Peter Cook, Ian Marriott, John Moore  
Joan Osterfield

**In Attendance:** Maureen Wheeldon (Parish Clerk)

**Also Present:** Cllr D Cotton, Cllr R Sellars

1. **Apologies for Absence:** None.
2. **Declarations of Interest in Accordance with the Local Government Act 2000.** .  
All Cllrs declared an interest in item 6.5.
3. **Minutes of the Last Meeting.**  
Held on Tuesday 10 March 2009 agreed. Signed by the Chairman.
4. **Reports from District Councillors, County Councillors and Police**

**District Councillor Cotton**

WLDC – little change in the Conservative administration.

Triple Bin Waste Collections pilot moving on.

Internal enquiry underway into planning procedures.

Joint Core Strategy for Planning over next 30 years; Lincoln City Council to provide 25,000 homes but city has no room for expansion. This might mean expansion could spill into villages in WL and NK. Secretary of State could overrule any objections. New villages could be an option. Awaiting first meeting in September 2009.

**County Councillor Sellars**

Intensive training under way for 30 new members.

Cllr Sellars has been appointed to the Police Authority.

A57 damaged lamp post – Cllr Sellars will send another letter.

Pursuing provision of Odder bus stops.

Planning applications had been passed for appraisal boreholes for coal bed methane extraction but with provision that noise levels would be more acceptable.

Some County Councillors making personal donations towards police initiative to purchase a ‘Simple Sid’ vehicle activity sign.

**Police**

PCSO Sonia Lewis and PCSO Marc Horswood called in at the meeting.

No crimes to report.

To date, ‘Simple Sid’ vehicle activity sign contributions amount to £1150; target is £2000. To be agenda item for PC meeting on 06/10/09 for consideration of a contribution.

**5. Clerk’s Report – Including Training Progress and Matters Arising**

5.1 Training Progress - Continues to receive support from the Saxilby Parish Clerk - attends the Saxilby PC Meetings. Attended SLCC IT course, 20/05/09, free of charge.

5.2 Cost Cutting - Cost cutting and time saving continues to be a priority. Wider use of email for distribution of meeting notes is saving time, paper and postage.

5.3 Parish Website – Gordon Hickmore continues as Webmaster.

5.4 Parish Journal – Still in abeyance

5.5 Filing Cabinet – At last meeting Cllrs authorised Clerk to purchase replacement metal filing – cost not to exceed £25.00. Cheapest cabinet is £30.00; Cllrs authorised new price.

5.6 Freedom of Information Publication Scheme – Burton version emailed to Cllrs 05/07/09; information agreed. Full version to be displayed on parish notice boards for one month. Permanent notices displayed on parish notice boards. Full version to appear permanently on parish website. Clerk to review charges at year-end.

5.7. Damaged Lamp Post on A57 – Cllr Sellars urging the repair with Lincs Highways. Clerk will write again to Stan Hall, Highways.

5.8. Speeding problem Burton Village - See Item 4 - Police Report – ‘Simple Sid’.

Parish Link Scheme with the Lincs Road Safety Partnership - no progress made

- 5.9 Standing Water on B1398 Burton Top Road - Awaiting photographic evidence.
- 5.10 Discharge of Sewage within Burton Village – Still awaiting the results of the Anglian Water survey. See Item 9 – Sewage – Environment Protection Act 1990 – nuisance from effluent to watercourses in Burton Village.
- 5.11 Satellite Litter Bin from Burton Top Road – B1398 – Larger litterbin had been fitted 04/06/09.
- 5.12 Parish Champions – Request on parish website – awaiting volunteer as yet for Burton Village.
- 5.13 Burton Waters Address Problem – Cllr Cotton reported that WLDC had sorted this out.
- 5.14 Rutted Verge Near the Entrance to the Old Coach Road, B1398 (Middle Street) – Lincs Highways, 05/05/09 – Ref No 746869; chased 03/07/09 – Highways had cleared problem on 06/05/09. Ruts still there – new Highways Ref No 780278 given.
- 5.15 Grass Triangle B1398 near traffic lights/Main Street Burton – Cllr Bell had mown triangle. Lincs Highways, 03/07/09 - Ref No 780278 to deal with future mowing.
- 5.16 Church Newsletter – Notice of PC Meetings – Clerk had spoken with Julia Hepburn. Church Newsletter June 2009 includes details of PC meetings. Arrangement to be ongoing.

## 6. Finance

6.1 Annual Audit - Geoff Mitchell, Hemming Graham Accts, had passed the internal audit. External Auditors, Clement Keys, had selected Burton as part of 5% sample for intermediate audit, giving Clerk much extra work, Clerk not able to supply proof of a review of the risks facing the Council – hence Item 11 - Review of the Risks Facing the Council. Annual Return due 30/06/09 – posted 26/06/09.

### 6.2 Parish Balance

Bank Statements show:

13 April 2009	Business Money Manager Account	£	2808.89
04 June 2009	Current (Community) Account	£	3184.32

### 6.3 Authorisation of cheques

#### 6.3.1. Cheques issued since last meeting – 05/05/09:

Cheque 100366	Burton Church Fund Section 137 Grant	£	200.00
Cheque 100367	Burton Estate Club Section 137 Grant		200.00
Cheque 100368	Burton Waters Residents' Assoc. Section 137 Grant		250.00
Cheque 100369	Hemming Graham Invoice No 9730 Internal Audit		115.00

#### 6.3.2 Authorised at this meeting:

Cheque 100370	M Wheeldon Clerk's Salary 05/05/09 - 07/07/09	£	303.48
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6.4 Consideration of funding for replacement of Parish Notice Boards – Very expensive – alternatives discussed. Space shortage on current notice boards calls for condensed minutes. Alternative notice boards considered; Church notice board is small; request to be made to Burton Club to display minutes; minutes might be held at Burton Waters Security Office, a note to this effect on their notice board.

6.5 Request to purchase 50 plates for use by the Church and the Burton Estate Club – approximate cost £20 - £30.00 – For use by the whole village – Cllrs authorised £50.00 – S137 payment.

## 7. Planning Matters

7.1 122793 Site B - Park Lane Burton Waters - Prov of 47 res dwellings, comm floor space, assoc landscaping, visitor car parking and community facility. WLDC's letter 05/12/08 - planning permission granted subject to the conditions concerning the provision of the community facility. Ongoing.

7.1.1 Community facility plans – Cllrs Chadderton, Myers, Bell and Marriott had met with Rick Costall, Beale Homes, on 03/06/09. New site offered on the bulge of land near the bus stop roundabout. Cllrs to press for the original proposed site near Woodcocks car park. Chairman will set further meeting with Mr Costall.

7.2 123733 – Rosewalk, Burton -. For demolition of existing dwelling, erection of replacement dwelling and det garage. Cllrs' obs sent 01/04/09. WLDC's letter 23/04/09 - planning permission granted.

7.3 123594 Fen Farm, Fen Lane, Burton – For hedgerow removal to form new access. Consent notice issued for removal of the small section of hedgerow.

7.4 123873 Site C – Burton Lane End, Burton Waters – For 1880sq.metres of non-res floor space with assoc landscaping and car parking. Cllrs' obs sent 21/04/09. WLDC's letter 23/06/09 – planning permission granted.

7.5 Lincs CC Planning Ref No: PL0077/09 – Fox Covert, Fen Lane, South Carlton – Planning application to drill an appraisal borehole for the purpose of coal bed methane extraction. Cllrs' obs sent 18/05/09.

Public Meeting had taken place 01/05/09 at Fen House, North Carlton, Lincoln. Contact was Mrs Margaret Abbas, Chair, Broxholme Parish, 01522 702087. She was disappointed that no one came from Burton. 71 people present, the company presented their case but attendees felt that questions were not answered adequately. Third site to be applied for nearer to Broxholme. The meeting voted to continue the fight against.

Lincs Co Council letter 01/06/09 - planning permission granted.

7.6 123979 95 Park Lane, Burton Waters - proposed 2-storey extn to existing dwelling. Cllrs' obs sent 23/04/09. WLDC's letter 17/06/09 - planning permission granted.

7.7 124206 – Park Lane, Burton Waters – Erection of 1 dwelling with access onto Park Lane. Cllrs' obs sent to 10/06/09.

7.8 123213 and 123214 – Advert Signs Burton Waters – Dismissal of Appeals Decision - WLDC's letter 08/06/09 attached a copy of the decision letter from the Planning Inspectorate; both appeals to retain the advertisements have been dismissed. Signs are still there – Clerk to contact WLDC Planning.

## **8. Correspondence**

Correspondence received included the following items:

E Mid Dev Agency - EMDA News – Spring Edition

Campaign to Protect Rural England - Lincs Branch Spring Newsletter and Countryside Voice Magazine

WLDC - Euro Parl & Lincs CC Elections; LCC Accessibility Unit -Public Transport Info Distribution Svy

Campaign to Protect Rural England - Fieldwork Magazine; WLDC - District Co Election – Saxilby Ward

Campaign to Protect Rural England - Notice of AGM – 01/07/09;

Glasdon - Products for Local Councils – Summer Edit; LCC Comm Dev Really Useful Stuff Hdbk (RUS)

## **9. Sewage – Environment Protection Act 1990 – Nuisance from effluent to watercourses in Burton Village**

– Lincs Highways, 26/05/09 – Ref no 757403 + Lincs Highways, 16/06/09 - Ref No 769404 – cleared flooding.

18/06/09 - Tony Adams, WL Environmental Protection, sending out letters to parishioners. Copies to Cllrs prior to this meeting.

**10. Public Question Time at Burton Parish Council Meetings.** Future PC Meetings will begin with 15 minutes of Public Question Time. A Cllr, as a parishioner, can raise questions. Prejudicial questions will require, under the Code of Conduct, that that Cllr leave the meeting. If there are no public questions, the meeting will start earlier. Cllr Myers proposed; Cllr Osterfield seconded – agreement unanimous.

**11. Review of the Risks Facing the Council** - The accounts audit had flagged up this requirement. Risks need to be discussed by the full PC. Helen Reek, WL Policy & Performance Svce Manager, has agreed to conduct a workshop to formulate a Risk Assessment Register for Burton PC. Clerk will organise for August 2009.

**12. Enhanced signs for Burton Village** – A parishioner had enquired about badges and crests for the village signs. After discussion, Cllrs turned down this proposal unanimously.

## **13. Burton Waters and Odder**

13.1 Bus Stops At Odder – LCC have replied that both PC Coaches and Stagecoach buses stop on request on the A57 but would not want to extend their journey times by pulling in to Odder. Also, no current funding to provide hard standing, raised kerbs, timetable board or flag. Cllr Sellars promised to look into this problem. Ongoing.

13.2 Advertising Signs at Burton Waters – Signs on the A57 roundabout are dangerous as they obscure motorists' view. Michelle Clewes, WLDC Head of Planning, is aware of this problem; any advertisement sign needs planning permission.

13.3 Roads at Burton Waters – Highways responsibility ends at the A57 roundabout. Clarification sought about the responsibility for the road from the A57 to the Landings. Also Highways' stance on private roads with public access. Clerk will investigate.

## **14. Highways and Road Safety**

14.1 Vehicle Activated Sign/Police Speed Limit Sign – see item 4 - Police Report

14.2 Traffic Lights B1398 – Dangerous overtaking. Double white lines might be a solution. Cllr Myers to check overhanging trees at the location. Clerk to follow up with Highways.

**15. Date of Next Meeting** – Tuesday 06 October 2009 – 19.30 – Burton Estate Club

The meeting closed at 21.20 hrs.

S Chadderton  
Chairman Burton Parish Council