

Minutes for the Meeting of the Burton-by-Lincoln Parish Council
Held at the Burton Estate Club on Tuesday 02 March 2010

Present: Steve Chadderton (Chair), Eric Bell, Peter Cook, Ian Marriott, John Moore, Joan Osterfield

In Attendance: Maureen Wheeldon (Parish Clerk)

Also Present: Cllr R Sellars

7.30pm PUBLIC QUESTION TIME

There were no questions.

7.45pm COUNCIL MEETING

1. Apologies for Absence: Cllr F Myers (Vice Chair), Cllr J Brockway, Cllr D Cotton.

2. Declarations of Interest in Accordance with the Local Government Act 2000.

Cllr Marriott declared an interest in item 7.9.

3. Minutes of the Last Meeting.

Held on Tuesday 01 December 2009 agreed. Signed by the Chairman.

4. Reports from District Councillors, County Councillors and Police

County Councillor Sellars

Reported that Dist Cllr Brockway had asked that he advise the meeting that she had received comments about the planning application ref 125378/125379 – Old Coach House, Burton.

Lincs CC intention to pass Care Homes into the private sector had not been well received.

Lincs CC bid for road repairs had been reduced by £10m.

A57 cycleway - ongoing.

Police Authority budget should provide for 6 new beat policemen and 3 new inspectors.

Lincs Highways to arrange refreshment of white lining between B1398 and A57 in due course – see item 11.1a.

Double white lines at traffic lights on Middle St, Burton village – see item 11.2.

Police

PCSO Darren Grace had no crimes to report.

Youths had been reported hanging about at the traffic lights but no longer a problem.

Police aware of number of flatbed lorries (scrap collectors) seen in surrounding villages.

Still awaiting final contributions before purchase of ‘Simple Sid’ vehicle activity sign.

Will look into whether any police responsibility for pedestrian safety due to having to walk on the highway because of mud on pavement on B1398 at end of Old Coach Road - see item 11.1.2.

PC Martin Doherty undertook to monitor problem with overtaking at traffic lights – see item 11.2.

5. Clerk’s Report – Including Matters Outstanding

5.1 Receives support from the Saxilby Parish Clerk - attends the Saxilby PC Meetings.

5.2 Cost Cutting – Continues to be a priority.

5.3 Parish Website – Gordon Hickmore continues as Webmaster.

5.4 Discharge of Sewage within Burton Village – Public foul sewer to be provided to Burton village within defined area. WL finalising Business Plan with Ofwat, for period April 2011 to March 2015 – ongoing.

5.5 Coal Bed Methane Extraction – Ongoing.

5.6 Electricity Supply to Burton Village – Further to remedial work made by E.ON at the end of 2009, Cllrs now concerned with the poor service at Burton Waters – a new cable had been expected. Clerk will write again to E.ON.

5.7 WLDC - Consultation on possible locations for new Gypsy & Traveller sites – Ongoing.

5.8 Damaged Lamp Post on A57 – Ongoing.

5.9 Standing Water on B1398 Burton Top Road - Awaiting photographic evidence.

5.10 Odder Bus Stops – Ongoing.

5.11 Leaf blocked drains at Odder – WLDC 03/11/09 Ref No 82295 – Mick Rylatt had confirmed that this work had been carried out immediately.

5.12 Broadband reception at Burton – Item 12, PC Meeting 01/12/09. Clerk had contacted BT who responded that problems must be reported by individuals, not on a group basis. Cllrs advised 19/02/10.

5.13 WLDC Lincoln Villages Area Forum – 16/03/10 – Details had been sent to Cllrs and posted on the parish website 11/02/10.

5.14 Basic Cllr Training 04/03/10 - Invitation by Saxilby PC – to Cllrs 22/01/10.

5.15 Lincs Police Summit Meeting 29/03/10 – Traffic Management Plan for weekend of 8 – 9/05/10 to cover the Lincoln Grand Prix Cycle Race, Lincs Police Open Day and Police National Dog Trials. Clerk will attend.

6. Finance

6.1 Parish Precept 2010/2011 - All paperwork for bid, £4351.00, is with WLDC – receipt confirmed.

6.2 Annual Audit 2009/2010 – Last year’s internal auditor, Geoff Mitchell, has died. Peter Walton, WLDC Standards Officer, has recommended Mr Chris Hewis, a qualified accountant, as the Burton internal auditor. Mr Hewis has carried out a part-internal audit and has advised that Burton must be registered as an employer with the Inland Revenue. Clerk has received Inland Revenue starter pack to comply with this. Cllrs agreed to Mr Hewis’ charge, which will be approx £100.00.

6.3 Parish Balance – Bank Statements show:

13 October 2009	Business Money Manager Account	£2809.87
04 February 2010	Current (Community) Account	£1483.77

6.4 Replacement of Laser Printer – The HP laserjet printer had stopped working in February 2010 and was not economical to repair. Clerk had emailed Cllrs on 02/02/10. Cllrs had agreed to the purchase a new printer - a Brother HL-2170W at a cost of £121.20 + Vat £21.21 - total £142.41 – see item 6.8.2.

6.5 Consideration of purchase of NALC Advisory Publication 2010 – Standing Orders for Local Councils - cost £23.00. Clerk had emailed Cllrs on 11/02/10. Chairman proposed purchase – carried unanimously – see item 6.8.2.

6.6 Consideration of 2009/10 National Salary Award for Parish Clerk – With effect from 01/04/09, increase of £0.11 per hour brings SCP 16 rate to £8.54 (from £8.43) per hour. Backpay 192 hours at £0.11 = £21.12. Clerk had emailed Cllrs on 11/02/10. Chairman proposed acceptance of increase – carried unanimously – see item 6.8.2.

6.7 Consideration of settlement of Staples stationery invoice - £ 58.30 + Vat £8.07 - total £66.37 Chairman proposed payment – carried unanimously – see item 6.8.2.

6.8 Authorisation of cheques

6.8.1. Cheques issued since last meeting – 01/12/09:

Cheque 100377	Mr T Russon Xmas Tree	£57.47
Cheque 100378	Lincs Police ‘Simple Sid’ (Section 137 Grant)	£200.00
Cheque 100379	Mr G Hickmore Namehog Invoice No 36234	£62.02
Cheque 100380	Society Local Council Clerks Membership Renewal	£61.00

6.8.2. Cheques Authorised at this meeting:

Cheque 100381	LALC Subscription Invoice No 1261	£164.53
Cheque 100382	NALC Advisory Publication 2010	£23.00
Cheque 100383	Re-imburement M Wheeldon Printer	£142.41
Cheque 100384	Re-imburement M Wheeldon Metal Filing Cabinet	£103.49
Cheque 100385	Staples Invoice No 8577526	£66.37
Cheque 100386	M Wheeldon Clerk’s Salary 01/12/09 – 01/03/10	£459.48

Includes Backpay

7. Planning Matters

7.1 122793 Site B - Park Lane Burton Waters - 47 dwellings, commercial floor space, landscaping, visitor car parking and community facility. WLDC’s letter 05/12/08 - planning permission granted, subject to the conditions concerning the provision of the community facility - ongoing.

7.1.1 Community facility plans – Email received 01/03/10 from Aida McManus, WLDC Interim Development Contributions Officer. WLDC had met with the developer to discuss Conditions 2 and 3. It had been agreed that the developer would provide WLDC with information to justify not providing affordable housing on site, along with a figure and how it has been calculated, in relation to an off-site contribution towards affordable housing within the district of West Lindsey. The developer would prefer to resolve this issue before WLDC arranges a meeting with Burton PC in relation to the community hall/meeting room facility at Burton Waters required under Condition 2. Ms McManus has undertaken to contact the Clerk as soon as WLDC and the developer have concluded, or almost finalised, their position in relation to the affordable housing. A meeting will then be arranged between WLDC, the developer and Burton PC. Awaiting developments.

Tree work within the Burton Conservation Area

Carol Slingsby, WLDC, has advised Clerk that there is a time limit of 2 years on decision notices in respect of tree work and that the work can be done at any time during that period. Beyond the time limit, a new application would be necessary. Unless information is received to the contrary, PCs should assume that planning permission has been given.

7.2 026178 – Debonnaire Cottage, Middle St, Burton - Proposal to fell 1 ash tree. Cllr obs sent 19/11/09.

7.3 Tree Preservation (Burton No 1) Order 2009 – Cllr obs sent 09/12/09.

- 7.4 026299 – 1 Hall Yard, Burton – Proposal to reduce height of one oak Cllr Obs sent 09/12/10.
- 7.5 026344 – Lindisfarne, Main St, Burton – Proposal to carry out tree work (various). Cllr obs sent 16/12/09.
- 7.6 026432 – The Old Rectory, Burton – Proposal to remove one lime tree – Cllr obs sent 10/01/10.
- 7.7 026530 – East of Burton & B1398 – Notification - overhead line clearance in A4; fell trees in A5 - Burton 1962 Order – notification to Cllrs 25/01/10.
- 7.8 125409 – Plot 2 Park Lane Burton Waters – Proposal for detached dwelling & resiting of car park – Cllr obs sent 16/02/10.
- 7.9 125378/125379 – Old Coach House, Burton - Proposal to extend dwelling house. To Cllrs 11/02/10 - handed back at this meeting. Chairman had received a copy of a letter, dated 22/02/10, addressed to the Director of Planning WLDC, in objection, from a parishioner. No discussion by Cllrs took place in respect of this planning application.

8. Correspondence

Correspondence received included the following items:

WLDC - Parish Matters – Electronic Version; WLDC - Register of Electors – 01/12/2009.
 WLDC - Parish/Town/ District Council Assembly – 12/04/10; WLDC - Parish Matters Newsletter.
 Campaign Rural Eng Fieldwork Magazine; Lincs Police - ‘Simple ‘Sid’ Purchase.
 LALC - LALC News + Relevant Documents + News is the Community December 09.
 E Mid Dev Agency - Winter Edition; WLDC - Credit Crunch – We Can Help Jan/Feb 10.
 Lincs CC - Pyewipe to Saxilby Cycleway Share.
 WLDC - Granting Dispensations – Standards Committee; LALC - Honorary Freeman/Honorary Freewomen.
 Lincs Tech Svces Part. - Pyewipe to Saxilby Footway/Cycleway; Lincs Police - Appt of Independent Mbr.
 Beal Homes - Landscaping – Burton Waters; NHS Lincs - Health News – Winter 2009.
 WLDC - Workshop 27/01/10 Spaces for Gypsies & Travellers; Mbr of Public - Trying to trace grandson.
 Lincs Police - Chief Constable’s 6 Monthly Update; Saxilby PC - Basic Cllr Training - Saxilby 04/03/10.
 EM Fire & Rescue - New Control Centre; WLDC - Key Officer Contacts + Parish Matters Feb edition.
 WLDC - Housing, Renewal & Community Safety Newsletter, Issue 1; WLDC - Lincoln Villages Area Forum.
 WLDC - Consultation – Gypsy & Traveller Sites - Deadline Extn to 19/03/10.
 Lincs CC - Grit Bin Provision by CC Highways + Proposed Joint Use Cycleway/Footbridge River Till at Odder.
 Lincs Police - Summit Mtg – 29/03/10; Parishioner - Plan Appns 125378/9 Objection.
 WLDC - News Releases – New Chief Ex, Work to start on Market Rasen pool, Council Tax inc held to 0.48%.

9. Risk Assessment Register Review

Cllrs reviewed the Register. To comply, a metal filing cabinet had been purchased – see item 6.8.2.

10. Burton Waters and Odder

10.1 Clerk had written to Beal Homes to urge landscaping to the rear of 107 to 131 Park Lane, Burton Waters. Beal Homes reply of 06/01/10 advised landscaping extends along rear (south of 145 –157 Park Lane) and that the landscaping scheme will be implemented this year ‘despite the economic uncertainty’.

10.2 Clerk had left Lincs CC notice about the proposed joint use of the cycleway/footbridge over the River Till at Odder in Mick Rylatt’s café – see item 11.5.

11. Highways & Road Safety

11.1 Problems Reported:

11.1.1 Lincs Highways:

Potholes: Report Nos: 876565 07/12/09 - B1398; 897375 18/01/10 - Fen Lane; 899308 20/01/10 - by the Wellhead; 898753 19/01/10 - Junction of Main St & Woodcote Lane.

Damaged chevrons: Report No 883441 19/12/09 – A57 Burton Waters Roundabout.

Overhanging Trees Fen Lane right hand side between Burton Pits and Fen Farm – Report No 846282 13/10/09 -. see item 5.20 minutes 01/12/09. Work delayed due to financial constraints but Clerk had reported continuing grave concerns about public safety from dangerous branches. 22/02/10 - work had been done and Clerk requested clearance of remaining debris.

Grit bin provision – Highways provides and maintains grit bins at known trouble spots – where difficulties arise because of ice or snow - accidents happen or where there is a risk of significant delays. Parish & Town Councils who wish to request a new grit bin need to do so in writing to their local Highways Office. Each site is assessed on its own merits, and approval is given only to those locations where there is an identifiable and heightened risk. On a voluntary self-help basis, the Parish or Town Councils undertake to spread grit when necessary and inform Highways when the grit bin needs refilling. A review of the winter maintenance service is currently being undertaken and any amendments will be introduced from October 2010; no more grit bins will be approved for the remainder of the current winter maintenance season.

11.1.2 WLDC:

Fly-tipping: Report Nos; 84624 06/12/09 - tyres and road sign dumped on Fen Lane; 85370 20/12/09 - three piece suite + other items dumped on Fen Lane

Mud on pavement - B1398 at end of Old Coach Road -hazard to pedestrians having to walk in the road) - Reports No 88384 16/02/10 and 89601 02/03/10.-

11.1a Renewal of white lines on the bends on Main St, Burton Village – Cllr Sellars has received an undertaking from Noel Robinson, Lincs Highways, to refresh the white lining between the B1398 and A57 in due course.

11.2 Double white lines at the traffic lights on Middle St, Burton Village – Cllr Sellars has heard from Noel Robinson, Lincs Highways. It is not feasible to implement a double white line system at the traffic lights. Double white line systems are governed by strict criteria in the Traffic Signs Regulations and General Directions 2002 regarding horizontal and vertical sight restrictions. In this instance, due to the clear line of sight, a system such as this would be inappropriate. Cllr Sellars advised Clerk to take up this matter with the Lincs Road Safety Partnership.

11.3 Heavy traffic on Fen Lane, Burton – 7.5 tonne limit – complaint from a parishioner about a Stagecoach double decked bus, signed ‘Saxilby Service’, in Burton village. Clerk explained that the bus was a PC Coaches single decked bus that is temporarily travelling through Burton village whilst North Carlton Lane is closed for road repairs. The problem will be resolved once North Carlton Lane re-opens.

11.4 Fly-posting at the A57 Burton Waters roundabout. – This problem continues.

11.5 Pyewipe to Saxilby Cyclepath – Letter dated 21/12/09 from Mr Les Outram, Technical Svcs, Lincs CC, gave notice for conversion of existing footway to footway/cycleway on the A57. Cllrs obs sent 24/01/10. These, together with Cllr Cotton’s reply of 28/12/09 to Mr Outram, raise concerns about the proposals for the Burton Waters section of the route. Also the safeguarding of the Beal Homes’ contribution, £90,000 under Section 106, which might be withdrawn if the work is not started in Spring 2010.

Footbridge over R Till at Odder – Letter dated 15/02/10 from Mr Sandy Thomas, Technical Svcs, Lincs CC, proposed joint use of the new cycleway/footbridge over the River Till, Odder. Emailed to Cllrs, copy put on parish website 18/02/10 and also copy left in Mick Rylatt’s café at Odder – see item 10.2.

12. Honorary Freemen - Honorary Freewomen

LALC has advised that town/parish councils may now confer these titles to: persons of distinction; or persons, who have, in the opinion of the authority, rendered eminent services to that place or area. Full details emailed to Cllrs 07/01/10.

13. East Midlands Fire & Rescue Centre

A new Fire & Rescue control centre is being set up at Castle Donington, Leics, to provide an emergency call handling facility in Derbyshire, taking over the existing control rooms in Derby, Leicester, Lincoln, Northampton and Nottingham. Transfers will start summer 2011, with the whole region complete in early 2012.

14. Parish Notice Board

Cllr Bell has taken the responsibility for placing parish notices on the Burton village parish notice board.

15. Annual Parish Meeting – Tuesday 18 May 2010

Cllrs agreed that the Burton Estate Club should be the venue for this meeting and that no guest speaker should be engaged.

16. Date of Next Meeting - Tuesday 04 May 2010 - 07.30 pm

The meeting closed at 8.45 pm

Chairman Burton Parish Council